

**General Requirements for Footnotes:**

Each and every statement taken from other author's work has to have a footnote, indicating the source which it was taken from. About the possibility to use another referencing systems please take a look at the paragraph "The use of alternative referencing systems" below. If text is quoted word by word quotation marks should be used. If some words are excluded from a quotation, missing text should be marked: [...]

Footnotes have to be placed at the end of a page and have to be numbered in Arabic.

The modern analysis show that the level of social confidence, has nothing to do with...<sup>1</sup>.

<sup>1</sup> Pippa Norris, *Democratic Phoenix: Reinventing Political Activism*. Cambridge: Cambridge University Press, 2002, 135-137.

If the same source is quoted more than once it is enough to indicate author's surname and page:

Norris, 148.

When more than one text of the same author is quoted author's name and a short heading of the text should be indicated (*in italics*):

Norris, *Democratic Phoenix*, 156.

If the same source is quoted more than once successively it is enough to write:

The same, 194.

If the quoted text quotes other author, indication of the original text should also be given.

James Coleman, *Foundations of Social Theory*. Cambridge: Harvard University Press, 1990, 302, cited from Robert Putnam, *Kad demokratija veiktų*. Vilnius: Margi raštai, 2001, 220.

However, only read sources have to be indicated in the List of Literature (i.e. not the cited originals).

## **Bibliographical Requirements for Footnotes**

### **Books:**

Rod Hague ir Martin Harrop, *Comparative Politics and Government: An Introduction*. 2nd edition. London: Macmillan, 1990.

If a book was written by more than 3 authors, every name except the first one can be substituted with latin shortening *et al*:

Aleksandras Dobryninas et al., *Socialiniai pokyčiai: Lietuva, 1990-1998*. Vilnius: Garnelis, 2000.

### **Edited books:**

Name and surname of the editor (ed.), *Title of the book*. Place, press, year:

Susan Pharr ir Robert Putnam (sud.), *Disaffected Democracies: What's Troubling the Trilateral Countries?* Princeton, New Jersey: Princeton University Press, 2000.

### **Article in a book:**

Name and surname of the author, „Title of the article“. Book Name and surname of the author/editor(ed.), *Title of the book*. Place: press, year, page

Jūratė Novagrockienė, „Lietuvos partinės sistemos raida.“ Book: Algis Krupavičius (ed.), *Seimo rinkimai '96: trečiasis "atmetimas"*. Vilnius: Tvermė, 1998, 298-324.

### **Article in a journal:**

Name and surname of the author, „Title of the article“. *Title of the Journal*, Issue number, year, pages of quoted article.

Kenneth Newton, „Trust, Social Capital, Civil Society, and Democracy.“ *International Political Science Review*, 22(2), 2001, 201-214.

### **Article in a newspaper:**

Author, „Title.“ *Title of the newspaper*, date, page.

Laurynas Kasčiūnas, „Lietuvos nepriklausomybė ar Europos sąjungos diktatas?“ *Post Scriptum*, 2003 balandžio 10d., 12.

#### Presentation in a conference:

Name and surname of the speaker, „Title of the presentation.” Presentation in a conference „Title of the conference“, place, date.

#### Publication of an organization:

Organization, „Title of the publication.” (number). Place: press/publisher, date.

UNESCO, „General Information programme and UNISIST.” (PGI-93/WS/22). Paris: Unesco, 1993.

#### Websites, internet:

Name and surname of the author, „Title.” place: publisher (if there is one), publication date. <website> [date].

Marius Povilas Šaulauskas, „Metodologinis pokomunistinės revoliucijos iššūkis.” Vilnius, 1999. <<http://www.infovi.vu.lt/mps/metod-revi.htm>> [2003 05 12].

#### Personal interview

Name and surname of the respondent, interview with author, place of interview, date of interview, e.g.:

Andrius Kubilius, interview with author, Vilnius, 15th of September, 2013

#### **Requirements for the List of Literature**

The list of literature should be added at the end of the text, and sorted in the alphabetical order. Author's surname should be indicated first:

Norris, Pippa, *Democratic Phoenix: Reinventing Political Activism*. Cambridge: Cambridge University Press, 2002.

Hague, Rod ir Martin Harrop, *Comparative Politics and Government: An Introduction*. 2 leid. London: Macmillan, 1990.

Farah, Barbara G., Samuel H. Barnes ir Felix Heunis, „Political Dissatisfaction.” Kn. Samuel Barnes ir Max Kaase (sud.), *Political Action: Mass Participation in Five Democracies*. Beverly Hills, CA: Sage, 1979.

Sources in latin alphabet should be indicated first, followed by sources in cyrillics and other alphabets.

### **The use of alternative referencing systems**

In written assignments students can use another referencing systems applied in social sciences, e.g. citation according to the surname of the author or authors and the year of publication of the information source applying the APA (American Psychological Association) or Harvard referencing style.

Using alternative referencing systems students have to maintain the same referencing style throughout a piece of work.